



HISHKOONIKUN
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430 RIVERSIDE ROAD/P.O. BOX 210
KASHECHEWAN, ON P0L 1S0
TEL: (705) 275-1029/4538
FAX: (705) 275-4515

EMPLOYMENT OPPORTUNITY
Tutor Escort(s) (until end of June 2023)

SUMMARY OF POSITION

Hishkoonikun Education Authority is looking to hire Full-time Tutor Escorts for St. Andrew's School. The Tutor Escorts will provide an effective program of instruction, establish and maintain order and discipline in the classroom and school, undertake testing and evaluation of student under direction of the Classroom Teachers and Principal. This is a contract position. In accordance with the regulations of the Hishkoonikun Education Authority.

QUALIFICATIONS

- Grade 12 graduate or equivalent;
- Experience in working as a Tutor Escort/Classroom Assistant;
- Ability to set priorities, manage time, and meet deadlines and work under pressure;
- Have strong interpersonal skills;
- Must be able to communicate in Cree and English;
- Must be willing to travel out of town to attend training when required;
- **MUST PROVIDE CPIC OR RECEIPT WITH APPLICATION.**

CLOSING DATE: Until position is filled
INTERVIEW DATE: To Be Determined.
START DATE: To Be Determined.

Please submit your **letter of application** and **resume** marked; **"CONFIDENTIAL"** to;

Donald Reuben, Human Resources Officer
Hishkoonikun Education Authority
430 Riverside Road/P.O. Box 210, Kashechewan, Ontario P0L 1S0

ONLY THOSE SELECTED FOR AN INTERVIEW WILL BE NOTIFIED